



2020 Nomination Form

Part I. Guidelines & Instructions

Purpose

The annual Shelby County Diamond Awards are designed to honor those organizations and individuals who help make Shelby County the best place to live and do business in our state.

The Diamond Awards program, scheduled for November 19, will be a special time to recognize the “best of the best” for their daily contributions to Shelby County’s outstanding quality of life. Your participation in the nomination process ensures that we are truly honoring the most deserving in our County.

Nominations are open to the public. The nominee, or the person submitting the nomination, does not have to be an investor with The Shelby County Chamber. Nominees will be judged on both the quality and quantity of materials used to substantiate the award nomination.

Eligibility

Self-nominations are accepted. In order to qualify. The nominated organization or individual should meet **any one** of the following:

- A) operates in Shelby County,
- B) works in Shelby County,
- C) lives in Shelby County

Categories To Be Recognized in 2020

“Non-Profit Organization” Category

“Public Servant of the Year” Category

“Citizen of the Year” Category

There will be one recipient recognized in each of the categories: “Non-Profit”, “Public Servant” and “Citizen of the Year”.

Evaluation Criteria

Nominees will be evaluated based on the criteria listed below:

- how the organization or individual has made a positive difference in the County or a specific municipality,
- significant accomplishments achieved by the organization or individual,
- how the organization or individual has improved the County or a specific municipality

Nomination Materials

For nominees to be considered a completed Diamond Awards Nomination Form (opposite side of this page) must be submitted along with any additional documentation pertaining to the above criteria. Materials may be submitted electronically or in person. All documents submitted become the property of The Shelby County Chamber and will not be returned.

Deadline

The completed Nomination Packet must be received (to allow for judging) *by no later than* noon on **November 4** at:

The Shelby County Chamber
ATTN: Shelby County Diamond Awards
1301 County Services Drive
Pelham, AL 35124
or
info@shelbychamber.org

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Part II. 2020 Diamond Awards Nomination Information Form

(Please fill out and *include* with *any other additional materials* you wish to submit.)

Categories (Mark the Box of ONE Category for Your Submission)

- Non-Profit**
- Public Servant of the Year**
- Citizen of the Year**

A. Nominee Information (Please Print)

Nominee's Name (For Public Servant or Citizen of the Year Nomination Only)

Organization's Name (For Non-Profit Nomination Only)

Lead Organization Representative Title (For Non-Profit Nomination Only)

Individual's or Organization's Address

E-mail Address (This address will be used to communicate with the Nominee)

Individual / Organization's Phone # _____

B. Organization Information (For Non-Profit Nomination Only)

Organization Description: _____

Year Organization Began _____

C. Evaluation Material

As part of your submission, please provide examples of the following:

- how the organization or individual has made a positive difference in the County or a specific municipality,
- significant accomplishments achieved by the organization or individual,
- how the organization or individual has improved the County or a specific municipality

Please feel free to include any additional information regarding the organization's or individual's accomplishments and why they should receive this recognition.

D. Certification Information (Check all the boxes below that apply)

- For Non-Profit of the Year category only:** Our organization ***is*** a current investor in The Shelby County Chamber.
- For Non-Profit of the Year category only:** Our organization ***is not*** a current investor in The Shelby County Chamber.
- I reviewed the "Eligibility" Statement (Part I: Guidelines & Instructions, Eligibility) and agree that our nominee meets the qualifications (See *Eligibility Section on Page One*).
- I completed the Nomination Information Form.

I certify that these statements and all of the information provided are correct.

Signature & Title

Date